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**Terms of Reference: Research and Scholarship Strategy Committee (RSCC)**

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<b>Date of approval:</b>	November 2021, Academic Council
<b>Date of Last Review:</b>	December 2019, Academic Council
<b>Date for review:</b>	December 2023
<b>Version</b>	V7.0
<b>Chair:</b>	Deputy Vice-Chancellor (Research)
<b>Secretary:</b>	Research Administrator

**Context**

The Research and Scholarship Strategy Committee reports to Academic Council and focuses on research and scholarship activity and development across the University College. It takes responsibility for the assurance and enhancement of research activities of the University College.

**Terms of Reference****Acting on behalf of Academic Council:**

- 1) To define and enhance the University College of Osteopathy's research innovation and culture.
- 2) To define and promote the University College's Research and Scholarship Strategy and operational plans.
- 3) To monitor progress towards implementing the University College's Research and Scholarship Strategy.
- 4) To develop and consider the implementation of new areas of research and enhancing scholarship.
- 5) To identify and plan resource allocation to enable delivery of the Research and Scholarship Strategy for consideration by Academic Council as part of the annual budgeting cycle.
- 6) To review and recommend to Academic Council new/significant changes to research degrees.
- 7) To monitor the research elements of research award bearing programmes.
- 8) To report annually to the Academic Council about the Committee's Activity, including action plans for the coming year.
- 9) To receive and consider the Annual Monitoring Reports of all research degrees.
- 10) To manage, keep under review (including efficiency and effectiveness) the University College's research ethics process on behalf of Academic Council.
- 11) To produce an Annual Research and Scholarship Report for the Academic Council.
- 12) To monitor adherence to the Research Integrity and Governance Policy.

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13) To monitor Research and Scholarship Strategic Plans.

**Frequency of Meetings**

3 per year.

**Composition and Conditions of Membership**

Chair Deputy Vice Chancellor (Research)

Head of Research

Doctoral programme leader

External Academic Member

Member(s) of the research team

Head Of CPD

In attendance:

Vice Chancellor, Deputy Vice Chancellor (Education), Dean of Academic Development, Head of Clinical Practice are invited to attend as per the agenda.

**Quorum**

Meetings will be quorate provided the Chair (or alternate Chair) and 50% of the other members are present.

**Reporting and Sub-Committees**

Reports to:

Academic Council

Receives reports from:

Research Ethics Committee

Research Excellence Framework

Knowledge Exchange team

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**Amendment Record:**

<b>Date of Amendment</b>	<b>Type &amp; Summary of Amendment</b>	<b>Amendment Approved By</b>
Jun 2013	To reflect current practice.	Academic Council
Jan 2015	Major – frequency of meetings.	Academic Council
Mar 2017	Major – Major: Additional Terms of Reference to reflect new Research Integrity and Governance Policy and monitoring of Research & Scholarship Strategic Plans. Amendment to frequency of meetings. Amendment to Membership.	Academic Council
Aug 2017	Administrative – to reflect title change of institution.	PRAG Chair
Nov 2017	Administrative – Amendment to change the title of Vice-Principal (Research) to Deputy Vice-Chancellor (Research)	PRAG Chair
Dec 2019	Update to role titles and composition.	Academic Council
November 2021	Update title of doctoral programme to research awards Update to 'Receives reports from to include REF and KEF Adjusted membership criteria Included innovation and research culture in ToR	PRAG Chair Academic Council

AGREED